Parent Zone

Your guide to accessing your child's account and their learning journey at Snapdragons Nursery.

Accessing Parent Zone

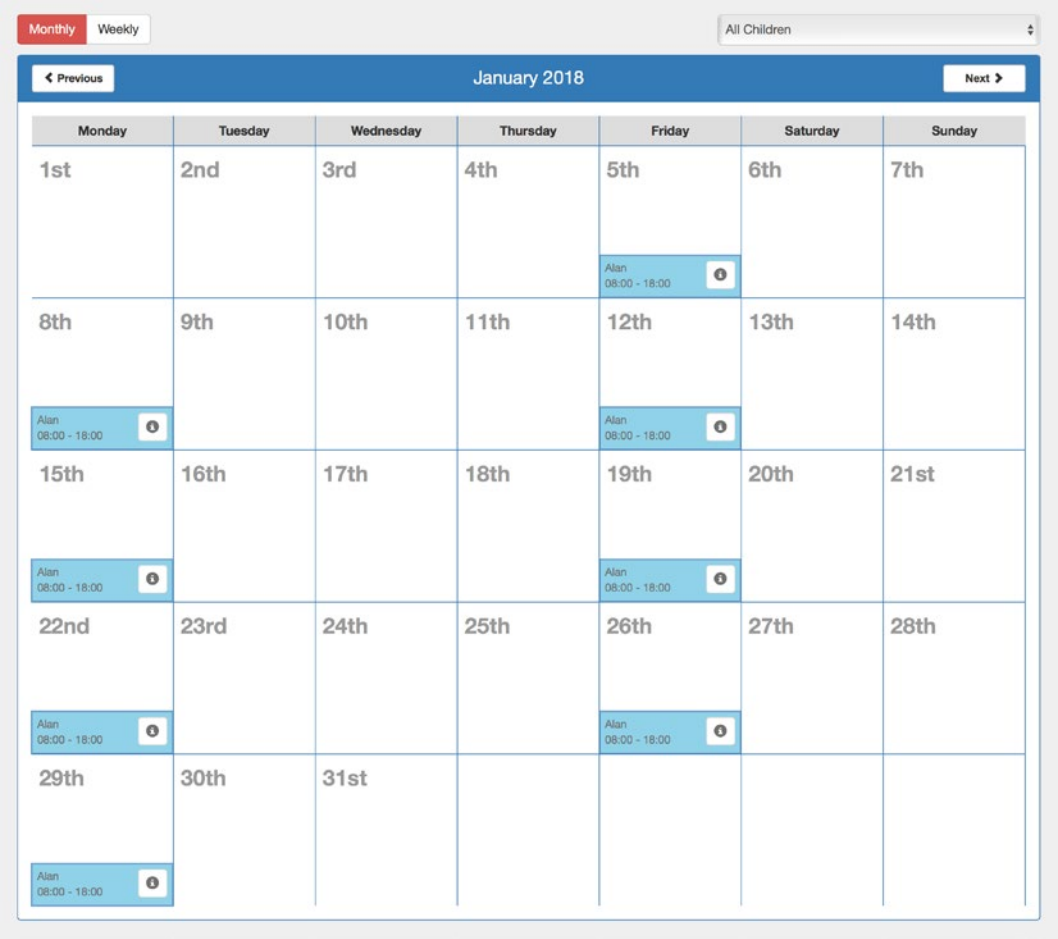
Shortly after your child has started at Snapdragons, you will receive an email to one or both of your registered email addresses. This email will allow you to create a password and access the childcare portal.

www.parentzone.me

You can also download apps for Parent Zone for both Android and iOS devices. Just head on over to the respective app store and search for ‘Parent Zone’. This will allow you to view your account, or add photos on the go!

Your child's bookings

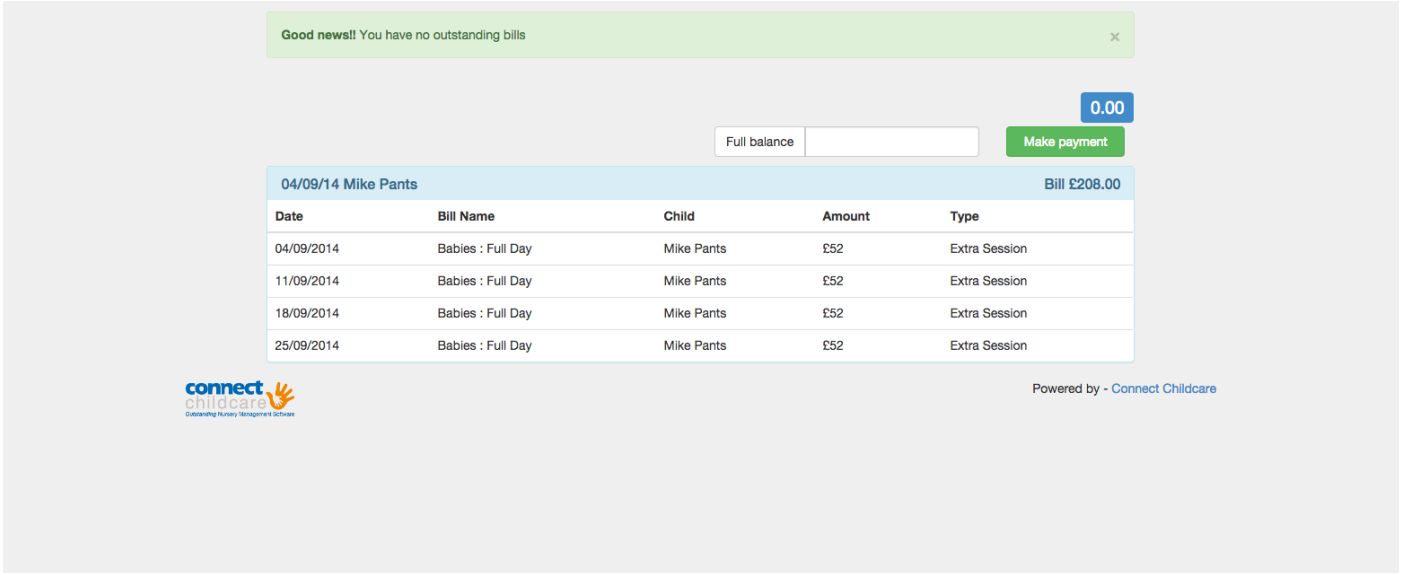
One of the first things that you'll see when you log in is the sessions you have booked for your child at nursery.



Finance

You can also access your finance account through the portal - simply click on the finance tab at the top at the screen and you can view all the latest invoices and payments for your children. By clicking on the invoice you can see a breakdown of the charges for that month.

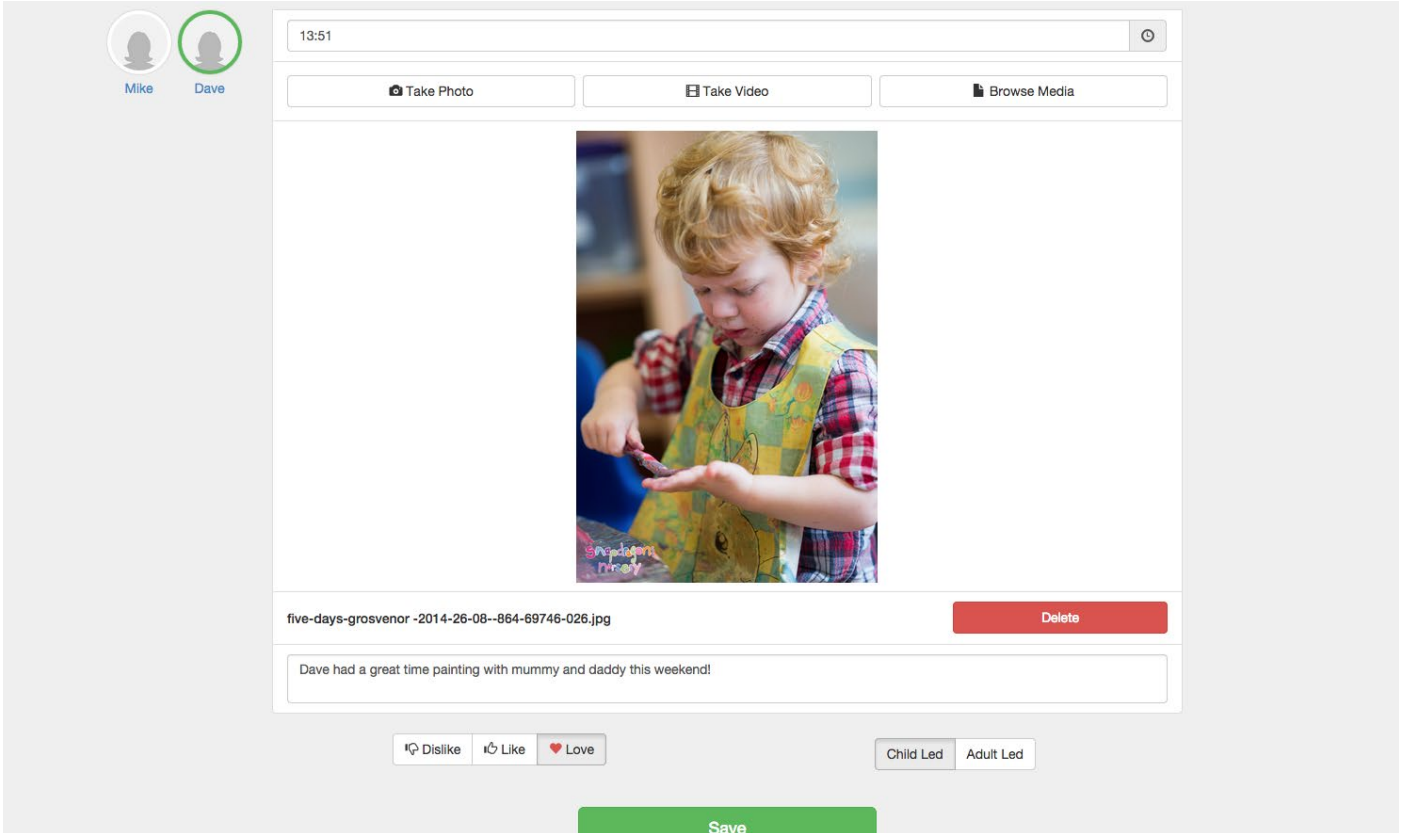
Note: Whilst there is a button for 'making a payment' on the website, this function is not enabled at Snapdragons.



Adding moments from home

We'd love it if you could be involved with your child's timeline and so you've got the opportunity to contribute your own moments, noting down all the fun things you do at home with your children!

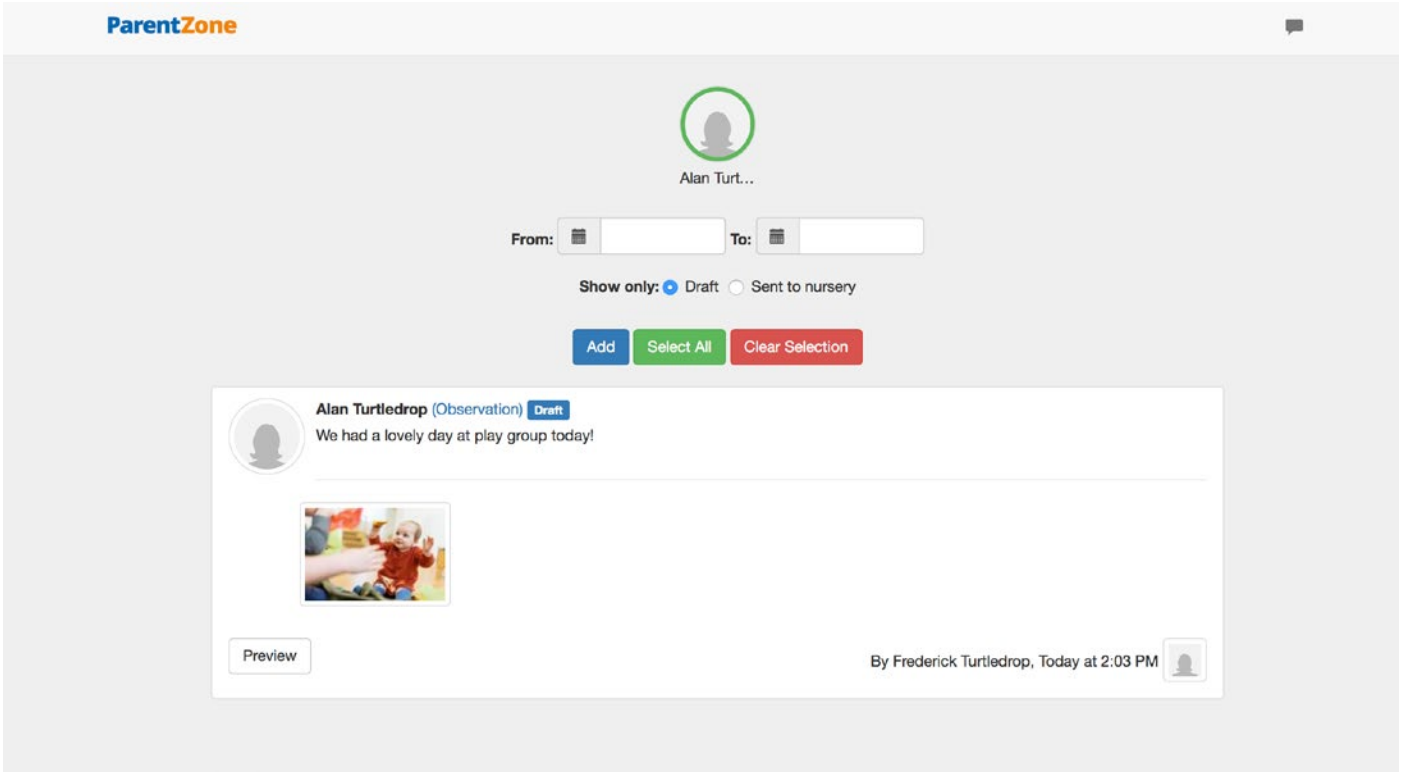
To do this, click on the 'add' button. This will then take you to a page where you can add photos or video and write a little something about what you were doing.



You can choose one or more of your children on the left, adding as many photos or videos as you would like and letting us know what you think of the moment!

If you're ready to publish, press the 'send to nursery' button. Pressing 'save' will save to a 'draft' folder. This will allow you to come back to it and make any last edits before sending it to us. We'll then get your moment at the nursery and can upload it to your child's timeline!

Note: your saved moments will remain in 'drafts' until you send them to us, so remember to go to the drafts tab and send them on!

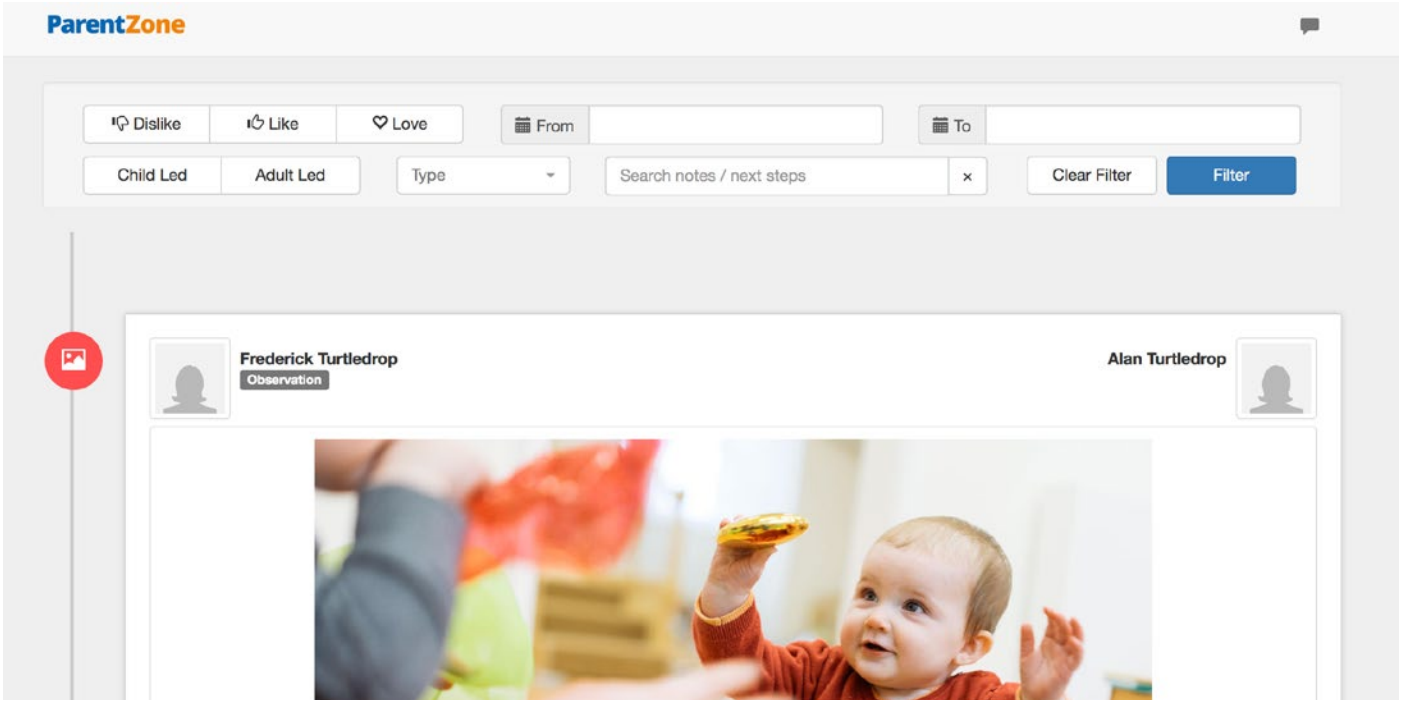


Your child's timeline

The timeline is the heartbeat of the parent portal, allowing you to see all the fun things the children have been doing at nursery! To access it, simply click on the 'timeline' button.

You can select which of your children to see moments for or choose the dates! You can also add comments to the moments on the timeline, so please let us know what you think of what we've been doing so we can create some lovely shared experiences!

To see all of your photos, just press the gallery button in the navbar.



Calling all comms

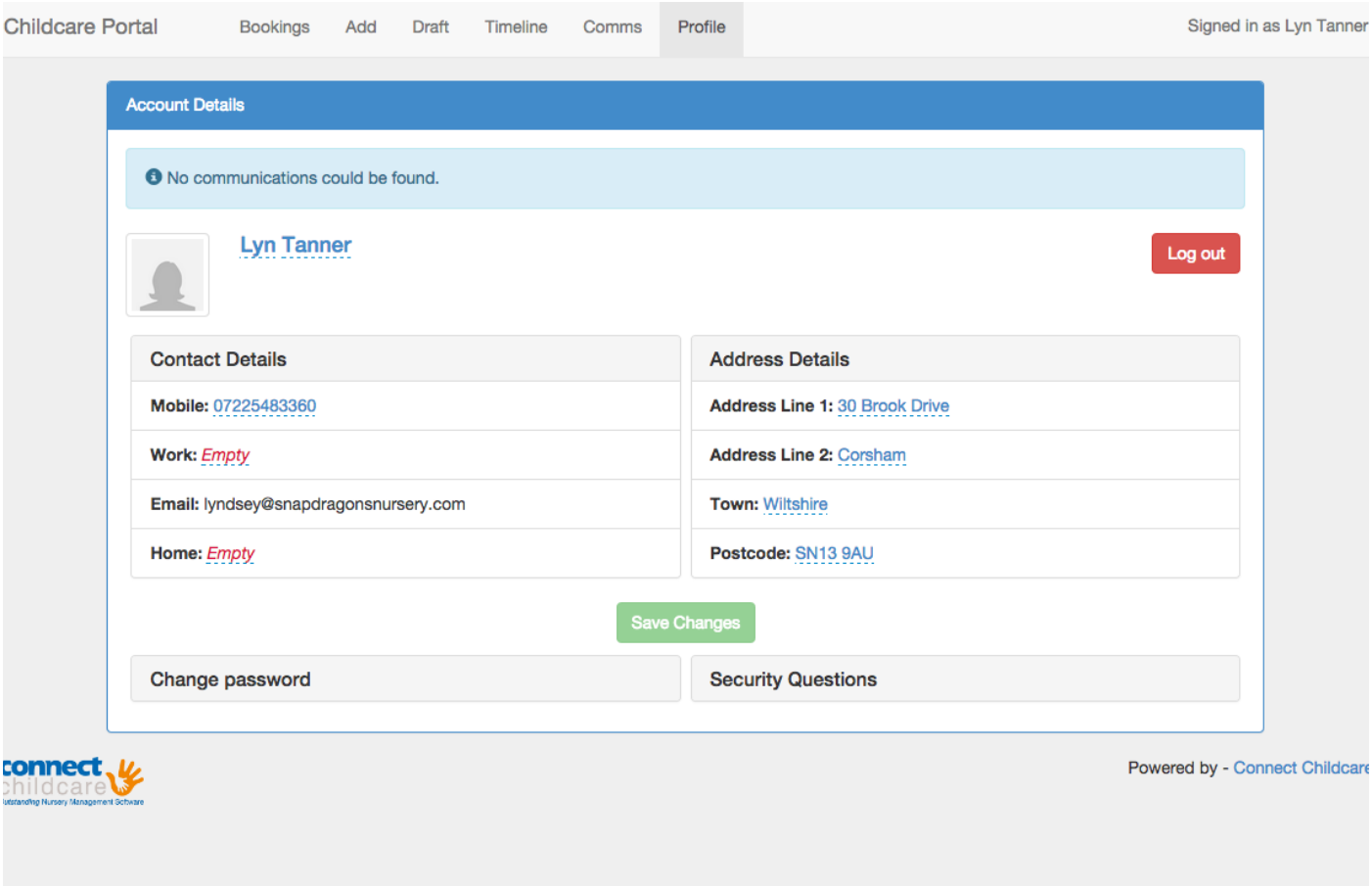
You'll also find a 'comms' tab at the top of the page. By clicking on this, you'll be able to see all of the different documents that have been sent out to you and have them re-sent to your email address, just in case you missed them.

These might include notes about trips, new term dates, nativity shows, anything really! Well, anything that we've emailed you about anyway.

You'll also find a 'messages' section in Parent Zone, where you can view any messages you have had back and forth with the nursery through the app.

Your details

You can update any of your personal details on your account by clicking on ‘profile’ at the top. Simply click on what you want to change, make the necessary modifications and press ‘save changes’. These changes will be sent over to the nursery who can then confirm them on your account - easy as that!



The security of Parent Zone

All data on Parent Zone is protected by a 256 bit ssl certificate. Typically, your internet banking is 128 bit, so Parent Zone is twice as secure. You can rest assured, your data is super safe.

Your data is hosted on secure UK based, highly resilient servers. The secure data centres are certified to international ISO27001 standards, meaning they are tested against a strict security standard.

All of the children's data on Parent Zone, including photos and videos, can only be viewed by their own family members and nursery team members at that setting. Parents can decide if they would like other family members / guardians to participate too. Log-ins can only be created by the nursery manager.

The nursery manager can set permissions for their team, so that they can only access data for their key children.

Nursery team members can also only log in within their standard working hours. If they wish to log in out of hours they need to get a pin number from the designated safeguarding officer in order to gain access.

www.snapdragonsnursery.com